



Ministry of Tourism, Creative Industry and Performing Arts Sarawak
Sarawak-Malaysia My Second Home (S-MM2H)
Checklist for Application Submission

Important Note: The application will be processed upon receipt of the RM5,000.00 one-time processing fee and the submission of all required documents. Failure to provide complete documentation will result in the rejection of the application. Please be informed that the processing fee of RM5,000.00 is non-refundable.

1. Sender Information (Contact Person)

Name of Sender	
Handphone No:	
Company Name (if any)	

2. Applicant Information

Name Main Applicant	
Country of Origin	
	(Number of Dependent: ___person) Spouse: Parent: Children:

Important Notes:

- ★ All copies must be certified by Embassy / High Commission / Lawyer / Notary Public / Commissioner of Oaths / Government Officer (Immigration Department).
- ★ Where original documents are not in English, translation must be done by qualified translator.
- ★ Medical Report can be carried out at any registered medical facilities (not private clinic) within Sarawak.
- ★ Medical Report is exempted for children below 8 years old.
- ★ All applicants including Dependants are required to have Security Bond/Personal Bond.

A. MAIN APPLICANT FOR NEW SUBMISSION OF S-MM2H APPLICATION

NO.	ITEMS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N.A.	REMARKS
A. MAIN APPLICANT					
1	Resume				
2	Application Form for Sarawak-Malaysia My Second Home Programme ✓ Download from MTCP website: https://mtcp.sarawak.gov.my				
3	Visit Pass Application Form (IM12) - Pin. 1/97				
4	Borang Permohonan Visa (Visa Application Form) – IM.38-Pin.1/93 (if applicable-for countries with Visa Requirement)				
5	Letter of Good Conduct from origin country ✓ <i>At least 12 months of validity</i>				
6	Certified copy of Passport (From front to back cover) ✓ Passport must be valid for minimum 24 months at the time of application submission				
7	Passport Size Photographs (6 copies)				
B. FINANCIAL PROOF					
1	Fixed Deposit Placement Statement and Receipt from Bank ✓ For RM500,000.00 (Mandatory) and;				
2	Certified copy of Pension Fund Letter and latest for three (3) months bank statement (convert to RM) ✓ For Individual applicant: RM10,000.00 per month ✓ For Applicant + Dependent: RM15,000.00 per month or;				
	✓ Confirmation of Employment Letter and Certified copy of Payslip for three (3) months (convert to RM) ✓ For Individual applicant: RM10,000.00 per months ✓ For Applicant + Dependent applicant: RM15,000.00 per months or;				

	Certified copy of bank account statements as proof of savings fund for the last three (3) months financial statement. (For applicants who does not have offshore income/ pension fund) (convert to RM) For Individual Applicant: RM100,000 For Individual + Dependant: RM200,000				
C. OTHER SUPPORTING DOCUMENTS					
1	Medical Report of Applicant (Form RB II) and Medical Report from Hospital in Sarawak (Form and all attachments, including X-ray): ✓ Certified and signed by the hospital Medical Officer (each page) ✓ Endorsed by Polyclinic Sarawak (each page) ✓				
2	Certified copy of Local Medical Insurance Purchase ✓ (For applicants below 60 years old) ✓				
3	Certified copy of Marriage Certificate (In the case of original documents are not in English, Translated in English)				
4	Personal Bond/Security Bond				
5	Other Documents:				
6	Certified copy of House Sale and Purchase Agreement ✓ Property value from RM600,000.00 and above in Kuching and RM500,000.00 for other Division) ✓ *Property purchases are optional for all applicants.				
D. SPONSOR / AGENT					
i SPONSOR					
1	Letter of Intention from Sponsor				
2	Personal Bond Form (Suffix with RM10 stamp)				
3	Butiran Mengenai Penaja Tempatan Pemohon Annexa kepada Borang (IMM.45 dan IMM.45A) "Borang BK"				
ii. AGENT					
1	Company's Cover Letter for Submission				
2	Certified Copy of Company's S-MM2H licensed				
3	Security Bond Form (Suffix with RM10 stamp)				
4	Butiran Mengenai Penaja Tempatan Pemohon Annexa kepada Borang (IMM.45 dan IMM.45A) "Borang BK"				
5	Proof of Agent's Employment				
6	Sponsor Declaration Letter				
7	Copy of Certified Agent's IC				
8	Copy of Certified Shareholder Company Details				

B. DEPENDENT (SPOUSE/ PARENTS)

NO.	ITEMS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N.A.	REMARKS
A. APPLICANT					
1	Resume				
2	Application Form for Sarawak-Malaysia My Second Home Programme				
3	Visit Pass Application Form (IM12) Pin. 1/97				
4	Letter of Good Conduct from origin country (Original Copy)				
5	Borang Permohonan Visa (Visa Application Form) – IM.38-Pin.1/93 (if applicable-for countries with Visa Requirement)				
6	Certified copy of Passport (From front to back cover)				
7	Passport Size Photographs (6 copies)				
B. OTHER SUPPORTING DOCUMENTS					
1	Medical Report of Applicant (Form RB II) and Medical Report from Hospital in Sarawak:				
2	Certified copy of Local Medical Insurance Purchase				
3	Personal Bond/Security Bond				

C. DEPENDENT (CHILDREN BELOW 21 YEARS OF AGE/ STEPCHILDREN/ DISABLED CHILDREN)

NO.	ITEMS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N.A.	REMARKS
A. APPLICANT					
1	Application Form for Sarawak-Malaysia My Second Home Programme				
2	Visit Pass Application Form (IM12) Pin. 1/97				
3	Borang Permohonan Visa (Visa Application Form) – IM.38-Pin.1/93 (if applicable-for countries with Visa Requirement)				
4	Letter of Good Conduct from origin country				
5	Certified copy of Passport (From front to back cover)				
6	Passport Size Photographs (6 copies)				
7	Birth Certificate				
B. OTHER SUPPORTING DOCUMENTS					
1	Medical Report of Applicant (Form RB II) and Medical Report from Hospital in Sarawak: ✓ Exempted for children below 8 years old				
2	Certified copy of Local Medical Insurance Purchase				
3	Personal Bond/Security Bond				

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